



State of New Hampshire

Office of Legislative Budget Assistant – Audit Division

Christine Young, Director of Audits

Performance Auditor

Organization: Office of Legislative Budget Assistant (LBA) – Audit Division

Location: Concord, NH

Schedule: Full-time, 37.5 hours per week

Salary Range: \$65,813 - \$91,611

Commensurate with qualifications and experience, starting salary normally does not exceed \$65,813.

Agency Overview

The nonpartisan Audit Division was established in 1969 to perform financial and compliance audits and has been conducting performance audits since 1987. The Division currently has a staff of 22 auditors, half of which conduct performance audits. The mission of the LBA Audit Division is to provide insightful, objective, independent audits and evaluations of State agency information and operations that assist the Legislature in making public policy decisions and State management in improving government performance, thereby promoting accountability to New Hampshire citizens.

Auditing is an important part of the accountability process since it provides an independent evaluation of how officials have carried out their mandated responsibilities. Auditing helps improve the efficiency, economy, and effectiveness of governmental operations by identifying opportunities for improvement. The Audit Division takes pride in its role in improving public accountability, with the goal of providing legislators, agency management, and the public with relevant information to aid in decision-making. Audit reports are public documents that include the Division's conclusion as to whether State agencies are making efficient and effective use of their resources; the extent to which results desired by the Legislature are being met; and whether State agencies comply with appropriate laws, rules, and contracts. The Division received nationally recognized performance audit impact awards in 2018, 2019, 2021, 2022, and 2024.

For more information regarding our office, visit <https://gc.nh.gov/lba/>. To obtain copies of performance audit reports, visit <https://gc.nh.gov/lba/auditreports/performance-reports.aspx>.

Minimum Education Requirements

A master's degree from an accredited college or university with undergraduate or graduate studies in public administration, business administration, economics, public policy, political science, or similar discipline based on demonstrated competencies. Transcripts must include coursework focused on qualitative and quantitative analysis and research methods.

Preferred Qualifications

The following skills and abilities are preferred for interested individuals to become a successful performance auditor:

- Ability to maintain unbiased, apolitical, and nonpartisan views publicly and professionally.
- Strong research, writing, analytical, and investigative skills.
- Strong critical thinking skills with the ability to effectively analyze and interpret qualitative and quantitative data to draw logical conclusions.
- Ability to adapt quickly to change and understand a variety of topics and concepts.
- Detail-oriented with strong organizational and time management skills and ability to effectively prioritize multiple tasks within deadlines.
- Ability to effectively communicate technical and complicated information accurately in writing, figures or tables, and verbally.
- Ability to establish and maintain professional working relationships with coworkers and agency personnel.
- Ability to work effectively as a member of a team and willingness to develop professionally.
- Familiarity with New Hampshire State government and federal and state government environments, generally.
- Experience and the willingness to learn and adapt to software applications and automated systems for communication, research, and analysis purposes.
- Experience with statistical software programs.

Benefits

- Competitive benefits package including affordable, comprehensive health and dental insurance; life insurance; pension plan; and a 457 deferred compensation plan.
- Work/life balance with generous paid vacation and sick leave, including paid holidays. Work may be occasionally required beyond a 7.5 hour workday. Compensatory time provided for all instances of additional work required.
- Minimal travel outside a normal commute to Concord, NH. Occasional out-of-town travel required (up to two weeks per year, no overnights).
- Incentive-based wellness and health rewards programs.
- Health care and dependent childcare Flexible Spending Accounts and gym membership or equipment reimbursement.
- Tuition reimbursement and assistance in obtaining professional certifications.

Apply

Please email a cover letter and resume to lbacareers@gc.nh.gov to the attention of Christine Young, CPA, Director of Audits.

The Office of Legislative Budget Assistant is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in employment or in the provision of services.